



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: December 13, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, December 6, 2012 to Wednesday, December 12, 2012
our Department has responded to the following:

Fire Calls	15
	1 building fire
	4 system activations
	7 EMS assist
	1 citizen complaint (strong odor)
	1 MVA
	1 good intent

Ambulance Calls	49
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Mutual Aid by CVPH	8
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BUILDING INSPECTOR'S COMPLAINT REPORT: 12/11/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
12/4/2012	60	BROAD ST	GARBAGE	CB		CORRECTIVE ACTION IN PROCESS	
12/7/2012	35	STETSON AVE	MOLD	CB		CORRECTIVE ACTION IN PROCESS	
12/7/2012	94	BROAD ST	CARS PARKING ON LAWNS	CB		CORRECTIVE ACTION IN PROCESS	
12/7/2012	50	BROAD ST	CARS PARKING ON LAWNS	CB		CORRECTIVE ACTION IN PROCESS	
12/7/2012	54	BROAD ST	CARS PARKING ON LAWNS	CB		CORRECTIVE ACTION IN PROCESS	
12/10/2012	74	WALL ST	UNLICENSED DUMP TRUCK IN TENANT PARKING SPACE	CB		CORRECTIVE ACTION IN PROCESS	
12/10/2012	60	OAK ST	LEAKS AND MILDEW IN APT.'S B & C	CB		CORRECTIVE ACTION IN PROCESS	
12/11/2012	80	BAILEY AVE	REFERRED BY FINANCE DEPT. FOR HIGH ELECTRIC BILLING	KB		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning November 20, 2012 and ending on November 27, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	200.62
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	43.65
6127-2690	Lost/Damaged Property	-
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
		-
	General	244.27
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	3.80
	TOTAL	248.07

Dated, Plattsburgh, NY: November 29, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Two hundred forty-eight and 07/100 dollars this 29th day of November 2012.

Richard A. Marks
Richard A. Marks
City Chamberlain

11-29-12

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 11/29/12 14:29
Payment : \$ 244.27
Receipt # : 217117
Check/Credit Card #: MULTIPLE
Clerk : 1427slav
Clerk



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

December 4, 2012

Honorable Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: CONTRACT #2010-18, SODIUM THIOSULFATE FOR THE
WATER POLLUTION CONTROL PLANT**

Dear Mayor and Councilors:

The above referenced contract expires on January 28, 2013. The contract is currently held by the Thatcher Chemical Company, Inc. The contract included a provision for an additional one-year contract extension by mutual agreement. The contractor has requested that the Contract option be exercised. See the attached letter stating their request for an extension. This will be the last contract extension under this contract with a new bid being put together after this extension period expires.

It is requested that the Common Council agrees to exercise the option for an additional one-year contract extension. The contract amount is for one-year for an estimated quantity of 27,500 gallons at a unit price of \$2.183 per gallon. For the 2013 budget, the WPCP has tentatively put in \$61,875 to cover the use of this chemical for the year.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Melisa Lucia
Files (2)

THATCHER COMPANY OF NEW YORK

P. O. Box 118, Williamson, NY 14589



Phone (315) 589-9330

Fax (315) 589-9835

DX
12/3/2012

Via e-mail to powelld@cityofplattsburgh-ny.gov

November 30, 2012

David M. Powell
Chief Plant Operator
City of Plattsburgh
Water Pollution Control Plant
53 Green Street
Plattsburgh, NY 12901

Re: **Contract Renewal**

Bid Title: *Sodium Thiosulfate – 30% Solution*

Contract Number: *2010-18*

Contract Term: *Jan. 1, 2013 through Dec. 31, 2013*

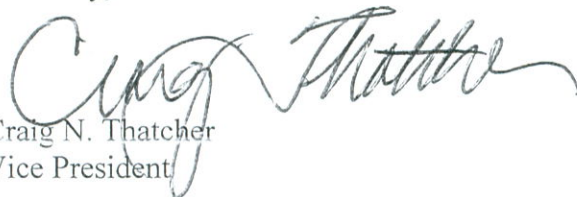
Dear Mr. Powell:

Thatcher Company of New York is pleased to renew the contract for sodium thiosulfate 30% solution.

The renewal period will be for one year beginning January 1, 2013 and ending December 31, 2013 at \$2.183 per gallon delivered.

We appreciate your business and look forward to meeting your chemical requirements.

Cordially,



Craig N. Thatcher
Vice President

CNT:wr

cc: David Schumacher



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

December 4, 2012

Honorable Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: CONTRACT #2011-25, SODIUM HYPOCHLORITE FOR THE
WATER POLLUTION CONTROL PLANT & WATER FILTRATION PLANT**

Dear Mayor and Councilors:

The above referenced contract expires on January 28, 2013. The contract is currently held by the Surpass Chemical Company, Inc. The contract included a provision for an additional one-year contract extension by mutual agreement. The contractor has requested that the Contract option be exercised. See the attached letter stating their request for an extension. This will be the last contract extension under this contract with a new bid being put together after this extension period expires.

It is requested that the Common Council agrees to exercise the option and extend the contract for one-year. The contract amount for the WPCP for one-year is for an estimated quantity of 96,500 gallons at a unit price of \$0.696 per gallon. For the 2013 budget the WPCP has tentatively put in \$96,500 to cover the use of this chemical for the year. Additionally, 25,000 gallons has been estimated for use at the Water Filtration Plant. The bid total for both sites (Water Pollution Control and Water Filtration) is 121,500 gallons.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Melisa Lucia
Files (2)



SURPASS CHEMICAL COMPANY, INC.

INDUSTRIAL CHEMICALS WITH TECHNICAL SUPPORT

1254 Broadway, Albany, N.Y. 12204-0165 • TEL: 518-434-8101 • FAX: 518-434-2798 • Charlotte, N.C. • TEL: 800-289-8101

DP
12/3/2012

City of Plattsburgh
53 Green Street
Plattsburgh, NY 12901

November 28, 2012

Attn: David M. Powell

Dear Mr. Powell,

Surpass Chemical Co. Inc. would like to request a one-year extension for Contract #2011-25 for Sodium Hypochlorite for the WPCP. All terms and conditions will remain the same for another one-year term.

Please advise your acceptance of this request.

Thank you.

Sincerely,

Stephen J. Byrnes
Vice President



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

December 11, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**Ref: Request for Permission for Mayor
To Sign Urban and Community Forestry Grant
Contract T304807**

Dear Mayor & Councilors:

It is requested that the Common Council authorize the Mayor to sign the contract for the **2011-12 Urban and Community Forestry Grant Round 11 Contract T304807** for the City of Plattsburgh Urban Tree Revitalization Program. This is a New York State Department of Environmental Conservation Division of Lands & Forest Grant and awards \$25,000.00 to the City of Plattsburgh for planting trees though out the City of Plattsburgh plus a \$25,000 match which will consist of in-kind services by City personnel.

Very truly yours,



Kevin R. Farrington, P. E.
City Engineer

/dn

Encl.

CC: City Chamberlain

**New York State Department of Environmental Conservation
Division of Lands & Forests**

Bureau of Private Land Services
270 Michigan Avenue, Buffalo, NY 14203
Phone: (716) 851-7010 ■ FAX: (716) 851-7005
Website: www.dec.ny.gov



December 3, 2012

Honorable Donald Kasprzak
Mayor
41 City Hall Place
Plattsburgh, NY 12901

DEC - 6 2012

RE: 2011-12 Urban and Community Forestry Grant Round 11 Contract No.: T304807

Dear Mayor Kasprzak:

The New York State Department of Environmental Conservation (Department) recently awarded you a 2011-12 Urban and Community Forestry (UCF) grant for **City of Plattsburgh Urban Tree Revitalization Program**.

This letter and enclosed contract package provides you with important documents and instructions regarding the next steps in executing a contract with the Department for UCF grant funds in the amount of **\$25000**. Please carefully review your contract in its entirety **and return all documents, listed below, to my attention no later than December 19, 2012**. Once your contract is approved by the Department, a fully executed contract will be returned to you for your records.

I have included a copy of the Resolution and Schedule A you submitted with your application. I am also including a *sample* copy of the **Appendix C - Amendment to Contract**. These documents are included for your information and require no further action on your part at this time.

I will need, however, a revised Schedule B – Project Budget. There is a math error under Supplies & Materials, printing: $500 + 1000 = 1500 \times \$0.32 = \$480.00$ not $\$490.00$. Once you make the changes, you can submit the revised Schedule B with the rest of the necessary forms and information. I am including a blank copy.

Payments under this contract will be rendered electronically, unless payment by paper check is expressly authorized by the Commissioner of the Department. Authorization forms are available at the Comptroller's website at www.osc.state.ny.us/epay/index.htm, by e-mail at epunit@osc.state.ny.us or by telephone at (518) 474-4032.

Mandatory Submittal State Assistance Contract Documents

Original Contract (keep a copy for your records or until an executed copy is returned to you).

Contract Signature/Acknowledgment Pages – three (3) signature pages must be returned bearing the original signature of the individual authorized in the resolution of support to enter into this UCF contract with the Department. Copies of signature pages will not be accepted.

Schedule B – Project Budget

Appendix A – one (1) copy (keep a copy for your records)

Appendix B – one (1) copy (keep a copy for your records)

Appendix C – one (1) copy (keep a copy for your records)



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

December 11, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Cumberland Avenue Pump Station

Attached is a December 10, 2012 proposal from CDM for performing additional evaluations of alternatives for maximizing the conveyance of wet weather flow from CAPS to the WPCP. The work will be performed as an additional scope item under their existing agreement. There are sufficient funds remaining in the agreement to complete the work so this is a no cost change.

Please let me know if you have any questions or would like to discuss any of these further.



11 British American Boulevard, Suite 200

Latham, New York 12110

tel: 518 782-4500

fax: 518 786-3810

December 10, 2012

Mr. Jonathan Ruff, P.E.
Environmental Manager
Environmental Services Department
41 City Hall Place
Plattsburgh, New York 12901

Subject: Letter Proposal for Professional Engineering Services for Additional Evaluations of Alternatives for Maximizing the Conveyance of Wet Weather Flow to the WWTP via the Cumberland Avenue Pump Station

Dear Mr. Ruff:

In accordance with our meeting with NYSDEC on September 25, 2012, Camp Dresser McKee & Smith (CDM Smith) is pleased to present the City of Plattsburgh with the following letter proposal for professional engineering services for evaluation of alternatives for improving the capacity of the Cumberland Avenue Pump Station (CAPS) and minimizing the risk of overflow from the industrial sewer entering the pump station from the north. The purpose of this evaluation is to compare the costs, advantages and disadvantages for different alternatives for improving wet weather conveyance to the WWTP.

The scope of work will include the following tasks:

1. Review of flow data from the industrial sewer and the discharge meter at CAPS. The data will also be reviewed in comparison to the peak flows predicted by the sewer model.
2. Estimate the size and cost to construct a separate pump station dedicated to the industrial flow. The new pump station force main would connect to the existing CAPS force main. Under this alternative, CAPS would only receive flow from the domestic sewer.
3. Evaluate alternatives for partitioning of the CAPS wet well to isolate the industrial flow on the side of the wet well serviced by the supplemental diesel pump.
4. Summarize on-site wet weather storage alternatives with pump back of stored wastewater following a wet weather event.
5. Perform a desktop review of the upstream collection system to identify additional sewer separation projects for the purposes of reducing inflow to the sewer system during wet



Mr. Jonathan Ruff, P.E.
December 10, 2012
Page 2

weather. The new projects would supplement past drainage improvements performed throughout the CAPS sewershed.

6. Provide cost estimates for improvements to increase CAPS flow capacity.

Scope of Work

CDM Smith will perform an evaluation of each of the five alternatives identified above in comparison to the existing plan. Conceptual plans and cost estimates will be developed for each alternative. The results of the analysis will be summarized in a letter report.

Three meetings are anticipated, one by conference call and two in person. The first meeting will be held by conference call to review and discuss the conceptual plans before performance of the modeling. The second meeting will be held at City Hall to present the conceptual layouts, the preliminary costs, the advantages and disadvantages of each alternative with the City prior to finalizing the report for submission to NYSDEC. The third meeting will be held at NYSDEC offices in Warrenbrook or City Hall to present the report results to NYSDEC.

In addition to the alternatives evaluations, CDM Smith will assist the City in developing a field sampling program to identify the contributing sources of bacteria to Cumberland Bay in the vicinity of the municipal bathing beach. The purpose of the program will be to identify sources other than CSOs contributing bacteria to the bay during both dry and wet weather conditions. It is assumed that the City would perform the sampling with its own resources. CDM Smith will assist the City in developing budgets for labor, materials and lab services for the performance of this work.

Project Schedule

We estimate that the alternatives evaluations and report may be completed for submission to NYSDEC for review and approval within three months after receiving authorization to proceed from the City.

Summary of Engineering Fees

A budget of approximately \$52,000 remains in the current design budget as a result of the request from NYSDEC to revisit the previously approved plan. As a result, we propose to perform the above services on a reimbursable basis using the remaining budget for the existing CAPS CSO Upgrades Project. This approach provides you with the flexibility to expand or modify the scope should NYSDEC require additional evaluations. Upon completion of the letter report and the selection of an alternative plan, we would submit a scope and budget amendment for design of the approved project.



Mr. Jonathan Ruff, P.E.
December 10, 2012
Page 3

We appreciate this opportunity to submit our proposal for evaluating additional alternatives to the City's CAPS CSO Upgrades Project and look forward to the opportunity of working with you and your staff on this very important project. Should you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "D.D. Durfee".

Daniel D. Durfee, P.E., BCEE
Associate
Camp Dresser McKee & Smith

cc: R. Albright
G. Bold
N. Vigneault





Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

December 11, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Footbridge Sewer Crossing

Attached is a December 6, 2012 proposal from CDM for performing an evaluation of alternatives for rehabilitating the sewer river crossing at the footbridge near CSO 002. The work will be performed on a reimbursable basis with a not-to-exceed amount of \$37,000. The source of funds will be the Sewer Reserve through a capital project.

Please let me know if you have any questions or would like to discuss any of these further.



11 British American Boulevard, Suite 200
Latham, New York 12110
tel: 518 782-4500
fax: 518 786-3810

December 6, 2012

Mr. Jonathan Ruff, P.E.
Environmental Manager
Environmental Services Department
41 City Hall Place
Plattsburgh, New York 12901

Subject: Letter Proposal for Professional Engineering Services for Evaluation of Alternatives for Rehabilitating the Sewer River Crossing Suspended from the Footbridge Located Near CSO 002

Dear Mr. Ruff:

In accordance with your request, Camp Dresser McKee & Smith (CDM Smith) is pleased to present the City of Plattsburgh with the following letter proposal for professional engineering services for evaluation of alternatives for rehabilitating the combined sewer suspended from the footbridge crossing the Saranac River near CSO 002. The purpose of the evaluation is to identify the most cost effective option of rehabilitating this sewer which the City has performed several repairs over the past year.

The alternatives evaluation will include the following options:

1. Replacement of the sewer in-kind.
2. Lining of the existing sewer.
3. Replacement of the existing sewer with a larger sewer.
4. Construction of a pump station and force main to convey sewage across the river.
5. Directional drilling or microtunneling of a new sewer crossing.

Scope of Work

CDM Smith will perform an evaluation of each of the five alternatives identified above. Conceptual plans and cost estimates will be developed for each alternative. In addition, CDM Smith will use the stormwater management model of the City's combined sewer system (developed during performance of the CSO LTCP) to estimate the change in the frequency and overflow of CSO associated with each alternative. The modeling result will also be used to identify any capacity issues downstream of the river crossing and resultant peaks at the WWTP. It is recommended that the modeling also incorporate the recommended alternative for CAPS to take into consideration the additional flow to the WWTP and combined impacts of both projects.





Mr. Jonathan Ruff, P.E.
December 6, 2012
Page 2

The results of the SWMM modeling will be used in conjunction with the cost estimates to develop a cost-benefit curve for the purposes of determining the alternative that provides the most cost-effective alternative for maximizing flow to the WWTP. The results of the analysis will be summarized in a letter report.

Two meetings are anticipated at City Hall to coordinate evaluations with the City. The first meeting will be held to review and discuss the conceptual plans before performance of the modeling. The second meeting will be held to discuss the modeling results, the cost benefit curve and report recommendations with the City prior to finalizing the report.

Project Schedule

We estimate that the alternatives evaluations and report may be completed for submission to the City for review and approval within three months after receiving authorization to proceed from the City.

Summary of Engineering Fees

We propose to perform the above services on a reimbursable basis with a not-to-exceed cost of \$37,000. Upon completion of the report and the selection of an alternative plan, we would submit a scope and budget amendment for design of the approved project.

We appreciate this opportunity to submit our proposal for evaluating alternatives for rehabilitation of the footbridge sewer crossing and look forward to the opportunity of working with you and your staff on this very important project. Should you have any questions, please do not hesitate to call me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "D.D. Durfee".

Daniel D. Durfee, P.E., BCEE
Associate
Camp Dresser McKee & Smith

cc: R. Albright
G. Bold
N.Vigneault





Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

December 11, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Akey Landfill Post Closure Monitoring

Attached is an October 22, 2012 proposal from B&L for performing the DEC required post closure monitoring for 2013. The work will be performed as a \$33,200 lump sum. The source of funds will be the General Fund.

Please let me know if you have any questions or would like to discuss any of these further.

c: Richard Marks

October 22, 2012

Jonathan Ruff, P.E.
Environmental Manager
City of Plattsburgh
Environmental Services Department
41 City Hall Place
Plattsburgh, New York 12901

Re: Akey Road Landfill Sampling and Gas Monitoring Well Installation

File: 701.000.001

Dear Mr. Ruff:

Thank you for the opportunity to submit this proposal for the 2013 post closure monitoring at the Akey Road Landfill. This proposal is based on providing services to maintain compliance with the approved Post-Closure Monitoring and Maintenance Plan for the Akey Road landfill site. This proposal covers a total of four sampling events and includes the field sampling, laboratory analysis, and reporting as outlined below.

During the next year, starting with the first Quarter of 2013 and ending in the fourth Quarter of 2013, Barton & Loguidice, P.C. (B&L) will perform the required post-closure monitoring and site inspection activities at the closed landfill. B&L will perform site environmental monitoring which includes explosive gas monitoring, groundwater and surface water sampling, and inspections of the landfill capping system on a quarterly basis. B&L will submit all the collected samples to a certified laboratory for analysis. Following the return and receipt of the analyzed data, B&L will then prepare and submit the required monitoring reports to the NYSDEC in accordance with the approved post-closure monitoring plan and Part 360 Regulations. We are proposing to utilize the services of ALS Environmental for all of the analytical analysis and reporting. B&L also has the services of a professional data validator, who will only be used for the baseline analytical analysis. A scope of services to be performed is summarized below:

Scope of Services

Quarterly Sampling and Reporting

For each quarter, B&L will perform sampling at a total of eight monitoring well locations and also collect a blind duplicate and Matrix Spike/Matrix Spike Duplicate (MS/MSD) sample to verify laboratory accuracy and quality in accordance with the sampling procedures outlined in the approved Post Closure Monitoring Plan. Based on historic water quality, the Turbidity levels of the samples routinely exceed 50 NTU. As a result Soluble metals, is required of each sample exceeding this level. For this proposal it is assumed that this sampling will be required on all monitoring wells samples as has





Jonathan Ruff, P.E.
City of Plattsburgh
October 22, 2012
Page 2

been required for the past four sampling events that we have performed. These samples will either be analyzed for baseline or routine parameters as outlined below depending on the approved sampling schedule. B&L staff will also perform the quarterly capping system inspection for any problems that may have developed and also perform the necessary site gas monitoring. Following receipt of the laboratory test results, B&L personnel will review the analytical data and prepare and submit the required monitoring report to the NYSDEC on behalf of the City.

The following is a summary of additional work that will be performed for each quarter as required by the approved plan:

2013 First Quarter

- Routine analysis of the eight monitoring well locations.

2013 Second Quarter

- Baseline analysis of the eight monitoring well locations.
- Three samples will be collected at selected surface water locations and analyzed for baseline parameters.

2013 Third Quarter

- Routine analysis of the eight monitoring well locations.

2013 Fourth Quarter

- Routine analysis of the eight monitoring well locations.

Fee Estimate

We propose to provide these services for a lump sum fee of \$33,200.00. We have provided a breakdown of the fee for the various tasks outlined in the proposal. This proposal includes all costs associated with our laboratory subcontractor. We propose to submit invoices to the City on a monthly basis, based on the percentage of work completed. Although not anticipated, should the need arise for any additional services or samples beyond the current scope of work defined in this agreement, a separate fee estimate would be prepared for your review and approval prior to the services being completed.

2013 First Quarterly Sampling, Laboratory Analysis and Reporting	\$ 7,300.00
2013 Second Quarterly Sampling, Laboratory Analysis and Reporting	\$11,300.00
2013 Third Quarterly Sampling, Laboratory Analysis and Reporting	\$ 7,300.00
2013 Fourth Quarterly Sampling, Laboratory Analysis and Reporting	\$ 7,300.00
Total	\$33,200.00





Jonathan Ruff, P.E.
City of Plattsburgh
October 22, 2012
Page 3

If this proposal is acceptable to the City of Plattsburgh, please authorize the proposal below and return one original signed copy of this letter agreement to us. This will serve as our formal notice to proceed with the required work starting with the first quarter of 2013. If you have any questions regarding this proposal or any of the post-closure monitoring requirements, please do not hesitate to contact me or Cory McDowell.

Thank you for this opportunity to continue to assist the City of Plattsburgh with Engineering Services related to the closed landfill facility. We look forward to providing you with the highest quality professional engineering and environmental consulting services.

Very truly yours,

BARTON & LOGUIDICE, P.C.

Paul R. Czerwinski, P.E.
Principal

CJM/jms

Authorization

Barton & Loguidice, P.C. is hereby authorized by City of Plattsburgh to proceed with the services described herein in accordance with the Terms and Conditions proposed herein.

Signature

Date





Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

December 11, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff 

Re: New York Water Environment Association Annual Meeting

I would like to attend the NYWEA 2013 Annual Meeting to be held from February 4, 2013 to February 6, 2013 in New York City. The theme of this meeting is "Succession Planning". I expect to attend sessions on topics including:

- Succession Planning
- Energy Management/Efficiency
- CSO/SSO Developments
- Residuals Management
- Utility Management

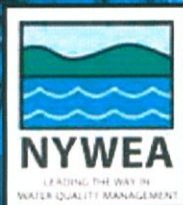
I am also scheduled to moderate the Succession Planning and Utility Management sessions.

The meeting table of contents is attached. The full brochure can be viewed at:
<http://nywea.org/meetings/ConfDocs/AnnualProgram.pdf>

The estimated cost is \$1,795. The attached spreadsheet provides the cost details.

It is respectfully requested that I be authorized to attend.

Please contact me if you have any questions.



85th Annual Meeting

February 4–6, 2013
NYC Marriott Marquis

**Succession Planning • Lessons Learned
The Impacts of Hurricane Sandy
23 Technical Sessions Covering Topics:**

- Green Infrastructure
- Utility Management
- Watershed
- Beneficial Reuse and More!





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February 4-6, 2013, Marriott Marquis

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NYWEA Executive Office
 525 Plum Street, Suite 102
 Syracuse, NY 13204
 315/422-7811 • www.nywea.org

<u>Date</u>	<u>Room</u>	<u>Breakfast</u>	<u>Lunch</u>	<u>Dinner</u>	<u>Fee</u>	<u>Travel/Misc</u>	<u>Total</u>
2/3/2013	250		0	25		400	675
2/4/2013	250	25	0	25	455	0	755
2/5/2013	250	25	0	25			300
2/6/2013	0	25	15	25	0	0	65
Subtotal:	750	75	15	100	455	400	1795
Total:							\$ 1,795

nywea2013.xls
12/11/2012 13:19